



## 2023-2024 TUITION INVESTMENT & SCHEDULE

	ANNUAL	MONTHLY (June-May)
<b>LOWER SCHOOL/ K-5</b>	\$4750*	\$396
<b>UPPER SCHOOL/ 6-8</b>	\$5450*	\$455

\* A 5% discount is available when full annual tuition is paid by June 1.

**Note: All tuition payments must be made through FACTS tuition management system. Both credit cards and EFTs (“cash”) are accepted for payments through the FACTS system.**

These rates are only valid through August 1, 2023. Students who enroll after August 1, 2023, are subject to alternate payment plans.

- Annual payments are due by June 1, 2023.
- Bi-Annual payments are due by June 1, 2023 and December 1, 2023.
- Monthly payments are due beginning June 1, 2023 and ending May 1, 2024.

## ADDITIONAL FEES & DISCOUNTS

### **APPLICATION FEE • \$50 (kindergarten & new students only)**

New students at any grade level will be charged a one-time, non-refundable application fee per student.

### **RE-ENROLLMENT FEE • Varies by timeline (current students only)**

- \$150 per student (non-refundable) January 15 - February 15, 2023
- \$200 per student (non-refundable) February 16 - February 28, 2023
- \$250 per student (non-refundable) March 1, 2023 and thereafter

### **REGISTRATION FEE • New Students**

\$250 (non-refundable) per student

### **LATE FEES / INSUFFICIENT FUNDS / RETURNED PAYMENT FEE • \$50 per item**

Tuition and fees are due by the 1st of each month. There is a \$50 fee charged for any returned checks or statement of insufficient funds through the FACTS system

### **TECHNOLOGY & ACTIVITY FEE • Varies by grade**

- \$400 technology fee for K-5 to support software licenses, computer maintenance, software updates and upgraded technology
- \$500 technology fee for 6-8 to support software licenses, computer maintenance, software updates and up-graded technology
- Technology fees can be divided into monthly tuition payments.

### **TEXTBOOKS & CURRICULUM COSTS • Varies by grade**

Textbooks and curriculum run approximately \$100-\$300, depending on grade level. Used books are sometimes available for purchase. Students are responsible for acquiring their own books and curriculum.

### **OPTIONAL CO-CURRICULAR ACTIVITY FEES • Varies by activity**

Participation in co-curricular activities, athletics and clubs may require additional fees to cover supplies, uniforms, coaching stipends, chaperones, etc. Costs vary by program. Examples of these fees include (but are not limited to): Field Trips, Overnight Trips, Yearbooks, Athletics, Performing Arts, Class Pictures, Academic Clubs, and Other Programs.

### **FAMILY DISCOUNT • 10% Sibling Discount**

When more than one child from a family is enrolled, a family discount is given. The first child pays full tuition, with 10% discount for first sibling, 20% discount for second sibling, and 30% discount for third and additional siblings. These discounts are only available to family accounts that are in good standing.

### **FAMILY PARTICIPATION**

Service Hours: Family participation is required in order to build and support our school community by reducing community costs. Families are requested to serve 20 hours of their time per year, per family. Parent partner days, volunteering, and committee participation are available to meet these requirements. Hours must be logged by May 30.

Fundraising: Families are asked to participate in community fundraisers. Participation may include donations, soliciting sponsorships, and general financial support. Fundraising is an integral part of the Coastal Community School budget. Our tuition alone does not cover all of our expenses. The school operates independent of government funding or subsidies. In order to keep tuition at a level affordable for single-income families and still deliver an excellent program, our school relies on fundraising and contributions. At a minimum, a \$500 contribution by each family is critical to current and future programs at our school. Coastal Community School is a non-profit, 501(c)(3) and donations are tax-deductible.

## **TERMS AND CONDITIONS**

### **NON-REFUNDABLE FEES**

Registration fees are required by each family for each school year and are not refundable nor transferable. Acceptance of the registration fees does not guarantee enrollment.

### **RESPONSIBILITY FOR PAYMENT OF FEES**

Due to our commitment to fully pay our staff for the entire school year, a full-year commitment to the school is necessary. Parent(s) or legal guardian(s) are required to sign a Financial Agreement for the school year and are fully responsible for payment of all fees according to

the established payment schedules. Parties who agree to share responsibility for fees must all sign a Financial Agreement. Parents are responsible for payment of tuition, registration fees, books, classroom fees, field trips, uniforms, and other miscellaneous fees for each student. Any grievances are to be submitted in writing to the Board of Directors.

### **PAYMENT SCHEDULES**

Failure to maintain timely payments per the financial arrangement agreed upon with Coastal Community School may result in the student being denied admission to class. Students may not be admitted to class for the second semester or re-enrolled for the following school year while there is a delinquent amount outstanding. Failure to pay past due amounts after repeated requests may result in an account being turned over to an outside collection agency. This does not reduce, eliminate, or waive any obligation to pay amounts owed to Coastal Community School. Additionally, if tuition is not paid, a late fee will be applied. No extracurricular activities (i.e. field trips, lunch purchases, clubs, etc.) will be allowed if tuition is not paid.

### **WITHDRAWAL**

The operating cost of the school depends on the commitment each family makes to attend Coastal Community School. You will be responsible for the balance of the yearly tuition and all fees. All fees and tuition are non-refundable and non-transferrable at any time. Any grievances are to be submitted in writing to the Board of Directors. Before any student withdraws, parents must complete a withdrawal form as well as a pre-withdrawal meeting with administration. A returning family is defined as a family where one or more students have been enrolled in Coastal Community School during the prior school year in any of the kindergarten thru 8th grade levels. A new family is defined as a family where one or more students within the family are enrolled for the first semester in any of the kindergarten thru 8th grade levels. If a returning family decides to withdraw from Coastal Community School, they must notify Coastal Community School no later than July 1. If a returning family withdraws a student any time after July 1, you are committed for the entire tuition and fees, regardless of circumstances (i.e. any personal decision or a disciplinary action resulting in expulsion). If a new family decides to withdraw from Coastal Community School, they must notify Coastal Community School no later than September 15. If a new family withdraws a student any time after September 15, you are committed for the entire tuition and fees, regardless of circumstances (i.e. any personal decision or a disciplinary action resulting in expulsion).

### **SCHOOL DISMISSAL**

If a student is dismissed by the administration for any reason, the tuition for the remainder of the year is due in full, as well as any outstanding fees. Registration fees are non-refundable and non-transferrable at any time.

### **CONDITION OF ATTENDANCE**

On the first day of school, a child may not be admitted to class unless the registration fee, and at least one-tenth of the annual tuition has been paid. Students may be denied admission to class when an account has a delayed payment of 60 days or more.

### **VACATION, HOLIDAYS, ILLNESSES, HURRICANE DAYS**

Tuition and other program fee credits or refunds are not available for vacations, holidays, illnesses, or hurricane days.